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Enrollment of course participants and communication with them

The course is developed under Erasmus+ Program Key Action 2:
Cooperation for innovation and the exchange of good practices [Knowledge Alliance](#)

ICT IN TEXTILE AND CLOTHING HIGHER EDUCATION AND BUSINESS

Project Nr. 612248-EPP-1-2019-1-BG-EPPKA2-KA

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Roles in Moodle

- The roles in Moodle dictate the rights of the respective user
- The roles can be assigned in different contexts
 - at the Moodle System context
 - in a course context
 - in a course module/topic context
 - in the context of a particular activity or resource










▼ Role renaming ⓘ

Your word for 'Manager'	<input type="text"/>
Your word for 'Course creator'	<input type="text"/>
Your word for 'Teacher'	<input type="text"/>
Your word for 'Non-editing teacher'	<input type="text"/>
Your word for 'Student'	<input type="text"/>
Your word for 'Guest'	<input type="text"/>
Your word for 'Authenticated user'	<input type="text"/>
Your word for 'Authenticated user on frontpage'	<input type="text"/>



Enrollment methods

- Manual enrolments
- Self enrolments
 - Enrolment with or without a key
- Guest access

Enrolment methods				
Name	Users	Up/Down	Forbidden enrollment	Edit
Manual enrolments	3	↓		   
Guest access	0	↑ ↓		 
Self enrolment (Student)	0	↑		  

Add method

Setup for an enrollment



Manual enrolment

- Manual selection of participants
- Filtering by name or e-mail
- Assigning role for the participant

Enrol users ✕

Enrolment options

Select users No selection

▼

Assign role

[Show more...](#)

- Student
- Manager
- Teacher
- Non-editing teacher
- Student



Self enrolment with a key

1. Enter an Enrolment key
 2. Select a role (Student, Teacher, ...)
 - via “Default assigned role”
- Enrolment restrictions can be applied
 - enrolment duration
 - enrolment start/end date
 - Different keys can be set up
 - for different user roles
 - with different restrictions

Self enrolment

Custom instance name

Allow existing enrolments

Allow new enrolments

Enrolment key

Use group enrolment keys

Default assigned role

Enrolment duration Enable

Notify before enrolment expires

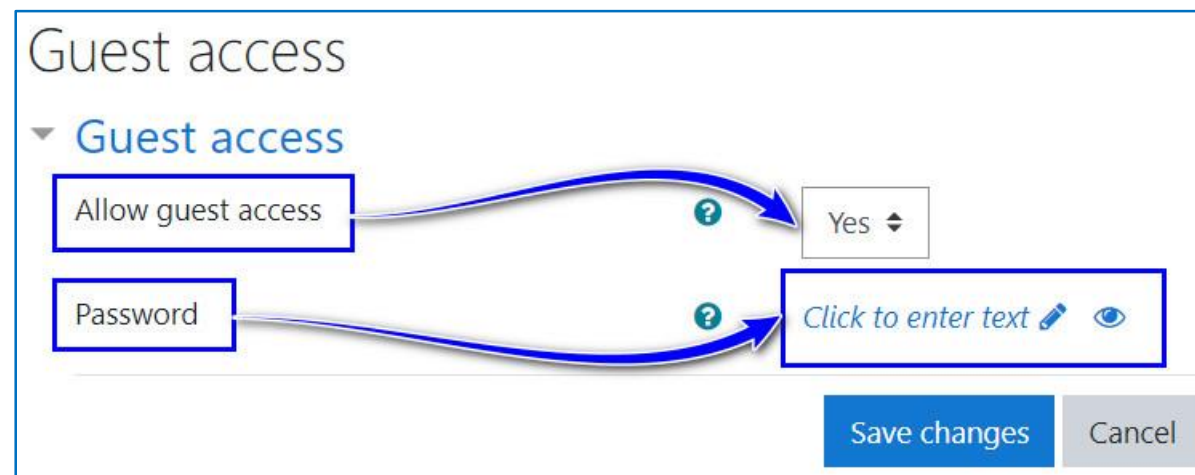
Notification threshold

Start date

End date

Guest access


- Can be set at a course level
- Password can be set
- A guest
 - can view the Moodle course
 - resources (view and download)
 - activities (view)
 - cannot participate in activities



Guest access

▼ Guest access

Allow guest access ? Yes ▾

Password ? *Click to enter text* 

Save changes Cancel



View of the participants

- List of all participants and their roles
- Possibility for change of the view
 - show/hide view fields (+/-)
 - filtering
 - sorting
 - detail participant's view

14 participants found

First name A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

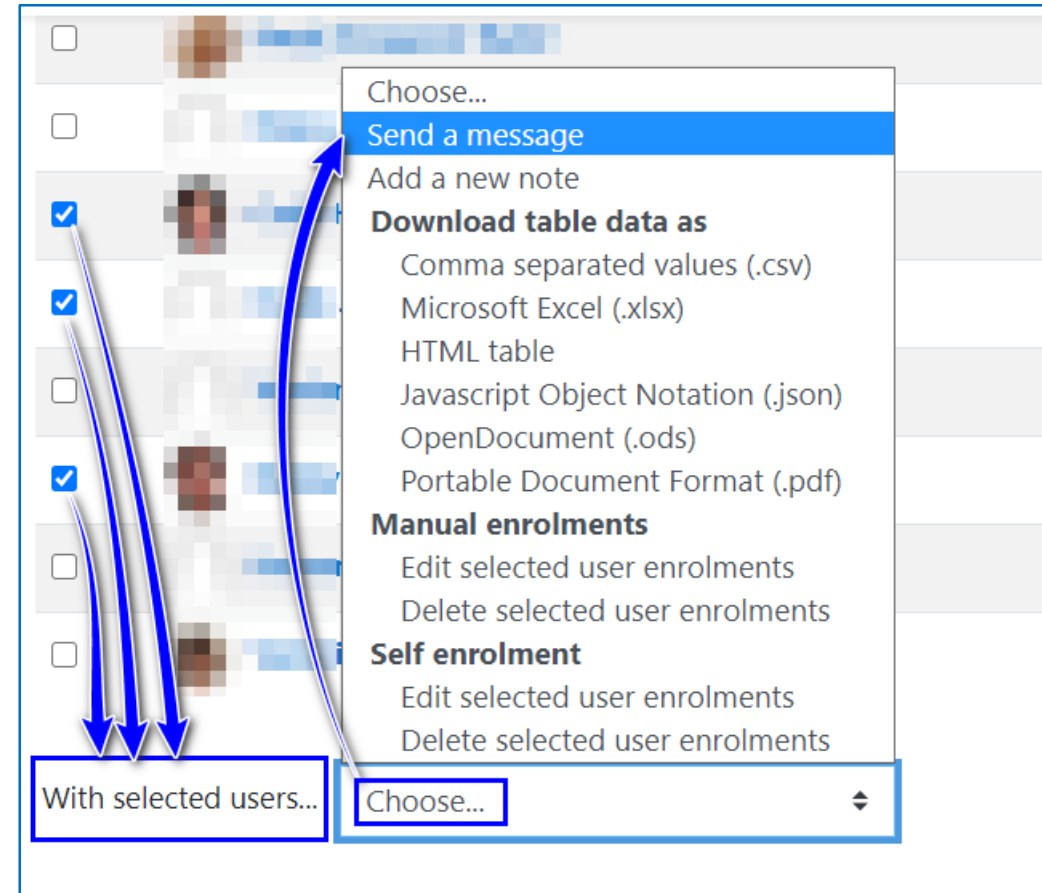
Surname A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

	First name / Surname ^	Roles	Status
<input type="checkbox"/>	-	+ -	+ + -
<input type="checkbox"/>	[blurred]	Student	Active
<input type="checkbox"/>	[blurred]	Student	Active
<input type="checkbox"/>	[blurred]	Manager	Active
<input type="checkbox"/>	[blurred]	Manager	Active
<input type="checkbox"/>	[blurred]	Manager	Active
<input type="checkbox"/>	[blurred]	Teacher	Active
<input type="checkbox"/>	[blurred]	Student	Active
<input type="checkbox"/>	[blurred]	Student	Active
<input type="checkbox"/>	[blurred]	Student	Active



Messages

- Sending personal or group messages
 - by selecting participant(s) from the participants' list
- Receiving messages
 - done in Moodle
 - a copy sent via e-mail





Announcements *(from the teachers)*

- Automatically created with a course
- All participants are compulsory subscribed
 - only **the Teacher** can create and send messages
 - all participants can reply to a teacher's message
- A published message is sent automatically via e-mail to all participants
 - files can be attached to a message (optionally)
 - the participants' responses are also sent to all participants

Announcements

General news and announcements

Expand all

▼ Your new discussion topic

Subject

Message

Discussion subscription

Attachment Maximum file size: Unlimited, maximum number of files:

Files

You can drag and drop files here to add them.

Send forum post notifications with no editing-time delay

▼ Display period

Display start Enable

Display end Enable

Tags

Post to forum Cancel

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ICT-TEX

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